

# **The North Carolina Dental Society Dental Health Endowment Grant Application Instructions**

## **The North Carolina Dental Health Endowment Grant Program**

*Applications will not be reviewed until the October filing deadline.*

The North Carolina Dental Health Endowment, a fund of the North Carolina Community Foundation, was established to accept contributions and raise funds to improve the oral health of North Carolinians.

Every day in North Carolina, many of our citizens are faced with a lack of access to dental care. Children, working families, and the elderly sometimes live with the pain of dental disease because they have no other choice. They lack the basic resources such as dental insurance, personal finances, or transportation for seeking critical dental care and preventive services.

Good oral health means more than just healthy teeth, as oral health and general health are inseparable elements of an individual's total well-being. Diseases of the mouth can manifest other serious health concerns such as diabetes and cardiovascular disease. Individuals with medical complications such as cancer and AIDS are also at greater risk for developing oral diseases, which can jeopardize their overall health.

The North Carolina Dental Health Endowment was founded to help to bridge the gap and fund programs that promote the total health of North Carolinians through oral health disease prevention, risk assessment, and treatment initiatives. The North Carolina Dental Health Endowment provides financial grants of up to \$5000 to nonprofit organizations and clinics that address one or more of the following objectives:

### **Access to Care**

To support programs that increase access to oral health care, particularly for the underserved, including children, their caregivers, and the elderly.

### **Prevention Education/Intervention**

To support programs that promote total health, disease prevention and risk assessment.

### **Treatment Programs**

To support nonprofit organizations and clinics providing direct oral health treatment services.

### **Application Eligibility and Process North Carolina Dental Health Endowment Program**

Applicants should submit a proposal describing their project and indicate which objective(s) they are addressing. Proposals must meet at least one of the North Carolina Dental Health Endowment Program objectives.

Support is provided to nonprofit organizations and clinics in both the public and private sectors.

When submitting an application, use standard 20 lb. paper and a font that is 10 points or larger. Do not use special binding, staple only. Applications must be postmarked no later than October 31<sup>st</sup>.

Maximum grant awards are \$5000.

When submitting the application, please include nine (9) copies of the following:

1. Application Cover Sheet
2. Proposal Narrative (no more than 8 pages)
  - Executive Summary
  - Background on Issue to be addressed
  - The need for the Project/Program
  - Program description
    - a. Objectives (measurable and time-specific)
    - b. Planned activities
    - c. Expected Outcomes
  - Relevance of the program to at least one of the North Carolina Dental Health Endowment Program objectives
  - Evaluation (how the objectives and outcomes are measured )
  - Sustainability of the program along with, and after the North Carolina Dental Health Endowment grant.
  - Organization and Project partners and qualifications to conduct the program
  - Recognition of the North Carolina Dental Health Endowment Program by the proposing organization.
3. Program Budget ( no more than 2 pages)
  - Line item budget for the total project that clearly identifies program-related costs, personnel/salary costs, indirect costs, and revenue sources.
4. Program Collaborators and Funding Partners (one page)
  - Please provide the contact name, agency/organization, address, phone number, and email address of the project partners and collaborators. Please identify whether they are a funding or program partner.

Tax exempt nonprofit organizations under Section 501(c) 3 of the Internal Revenue Code and government agencies are eligible for funding. If a proposal is from an unincorporated collaboration, tax exemption verification and a letter of agreement signed by an eligible fiscal sponsor are required.

**Mail 9 copies of your proposal and applicable attachments to:**

**North Carolina Dental Health Endowment**  
C/O North Carolina Dental Society  
PO Box 4099  
Cary NC 27519  
*Faxed or emailed proposals will not be accepted.*

## **Review and Selection Process**

### **North Carolina Dental Health Endowment**

Proposals are reviewed once per year. Receipt of all applications is acknowledged via email or postcard. During the review of your application, Endowment staff may contact you for additional information.

Proposal Selection Criteria – Proposals that can *clearly and concisely* demonstrate the following characteristics will have a greater opportunity for funding.

- Relevance to the North Carolina Dental Health Endowment's mission.
- Address one or more of the Program Objectives
- Demonstrates a clear connection between oral health and general health and well-being
- Has established matching funds and/or long term funding relationships
- Community-based and/or community driven
- Demonstrates established partnerships and collaborations
- Encourages creative solutions to identified challenges

#### Funding Restrictions

- Overhead and/or administrative costs in excess of 15% of total project budget.
- Conferences and special events (i.e. fundraising dinners)
- Lobbying and/or political campaigns or endorsements
- Capital campaigns
- Organization budget shortfalls